



WEB TUTORIALS

View and Update Products



Fuel
Additives
Ground Services

Products and Pricing



Home Transactions ▼ Lookup ▼ Customer Profiles ▼ Products and Pricing ▼ AVTRIP Promotions ▼ Merchant Account ▼ Help

Selected Account: 2985 - Merchant Training Account

quickLINKS



Transactions



Customer Profiles



Products and Pricing



AVTRIP Promotions



Merchant Account



New Sale



AVTRIP Points



Customer Lookup

The “Product and Pricing” menu allows you to add, delete, view and update products and pricing. Custom products can also be created in the Product Profile menu. Activity in this section is normally reserved for administrators or managers of the Avfuel Hub.

Note

Transactions cannot be processed until products have been added in the “Product Profiles” menu.

Products and Pricing



Home Transactions ▾ Lookup ▾ Customer Profiles ▾ Products and Pricing ▾ AVTRIP Promotions ▾ Merchant Account ▾ Help

Selected Account: 2985 - Merchant Training Account



Transactions



AVTRIP Promotions



Customer Profiles



Merchant Account



Products and Pricing

quickLINKS



New Sale



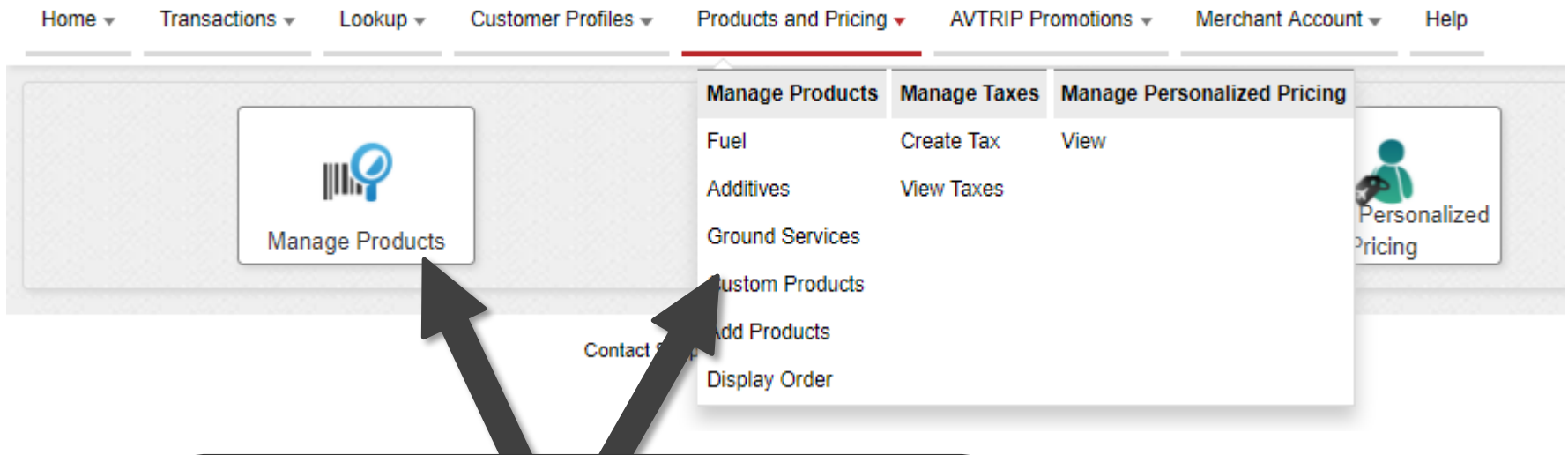
AVTRIP Points



Customer Lookup

To begin, select "Products and Pricing" from the top navigation bar or the main menu buttons.

Select “Manage Products”



Select “Manage Products” from the “Products and Pricing” menu buttons or the product category desired from “Products and Pricing” in the top navigation bar.

View Added Products



Home ▾ Transactions ▾ Lookup ▾ Customer Profiles ▾ **Products and Pricing ▾** AVTRIP Promotions ▾ Merchant Account ▾ Help

Fuel Products

Product	Unit of Measure	Cost	Total Price	DLA Contract	
Avgas 100LL	US Gallon		\$6.49125		Edit
+ Jet A Fuel	US Gallon		\$4.39029		Edit
Jet A Fuel with FSII Additive	US Gallon	\$4.25	\$7.56036		Edit
+ Jet B Fuel	US Gallon		\$6.18044		Edit
Jet Fuel JP8	US Gallon		\$4.943		Edit

- Manage Products
- Manage Taxes
- Fuel
- Create Tax
- Additives
- View Taxes
- Ground Services
- Custom Products
- Add Products
- Display Order

Products can be viewed by selecting the product category on the top navigation bar. For example, to view Ground Services added, select "Ground Services".

View Added Products



Ground Services

Product	Unit of Measure	Cost	Markup	Base Price	Tax	Total Price	DLA Contract	
Air Stairs	Each			\$100.00	\$34.32	\$134.32		Edit
Aviator Breathing Oxygen	Each	\$2.00	\$0.50	\$2.50	\$1.25313	\$3.75313		Edit
Car Rental	Each			\$50.00	\$8.875	\$58.875		Edit
Catering	Each							Edit
Charter	Each			\$3.00	\$1.026	\$4.026		Edit
Coffee	Each			\$2.00	\$1.043	\$3.043		Edit
Defuel Service	Each			\$75.00	\$25.66875	\$100.66875		Edit
Deicing Type I	US Quart			\$2.00	\$0.505	\$2.505		Edit
Deicing Type IV	US Quart			\$5.00	\$0.00	\$5.00		Edit
Flight Instruction	Each							Edit
Ground Auxiliary Power	Each			\$20.00	\$3.885	\$23.885		Edit
Ground Handling	Each							Edit
Handling Charge	Each	\$80.00	\$40.00	\$120.00	\$20.565	\$140.565		Edit
Hangar Rental	Each			\$150.00	\$50.8125	\$200.8125		Edit
Intoplane								
Labor								
Landing Fee								
Maintenance								

Each product is listed with details: Unit of Measure, Cost, Markup, Base Price, any Taxes and the Total Price of the Product. If no price or taxes have been set up, the detail columns will be blank.

Edit or Delete Products



Ground Services

Product	Unit of Measure	Cost	Markup	Base Price	Tax	Total Price	DLA Contract	
Air Stairs	Each			\$100.00	\$34.32	\$134.32		Edit
Aviator Breathing Oxygen	Each	\$2.00	\$0.50	\$2.50	\$1.25313	\$3.75313		Edit
Car Rental	Each			\$50.00	\$8.875	\$58.875		Edit
Catering	Each							Edit
Charter	Each			\$3.00	\$1.026	\$4.026		Edit
Coffee	Each			\$2.00	\$1.043	\$3.043		Edit
Defuel Service	Each			\$75.00	\$25.66875	\$100.66875		Edit
Deicing Type I	US Quart			\$2.00				Edit
Deicing Type IV	US Quart			\$5.00				Edit
Flight Instruction	Each							Edit
Ground Auxiliary Power	Each			\$20.00	\$3.885	\$23.885		Edit
Ground Handling	Each							Edit
Handling Charge	Each	\$80.00	\$40.00	\$120.00	\$20.565	\$140.565		Edit
Hangar Rental	Each			\$150.00	\$50.8125	\$200.8125		Edit
Intoplane	Each			\$100.00	\$34.05	\$134.05		Edit
Labor	Each							Edit
Landing Fee	Each							Edit
Maintenance	Each							Edit

To edit or delete a product, select "Edit".



Edit or Delete Prices



Car Rental Product Details

Product	Car Rental
Unit of Measure	<input type="text" value="Each"/>
Cost	<input type="text"/>
Markup	<input type="text"/>
Base Price	<input type="text" value="50.00"/>
Tax Total	8.875
Total Price	58.875

The unit of measure, cost, markup and base price can be updated or deleted.

Delete Product



Delete Product

Save

To delete the product completely, select “Delete Product” located at bottom of page.

Edit or Delete Taxes



Taxes Applied To Product

Tax	Rate Type	Rate	Apply Tax to Product	Delete
Goods & Services Tax	Percentage	5.2%	<input type="checkbox"/>	X
Passenger Tax	Per Unit	0.25	<input type="checkbox"/>	X
Provincial Fuel Tax			<input type="checkbox"/>	X
Provincial Sales Tax			<input type="checkbox"/>	X
Turnover Tax	Percentage	5.5%	<input type="checkbox"/>	X
VAT	Percentage	6%	<input type="checkbox"/>	X

Taxes applied to the product are listed below. To add additional taxes, select "Apply Tax to Product".

To remove a tax, select the "X" next to the tax.

Apply Tax to Product



Close

Apply Taxes To Car Rental

Select (all on page) / Deselect (all on page) / Clear All

6 Selected

Tax	Rate Type	Rate	
Fed Tax reduced rate Jet	Per Unit	\$0.219	<input type="checkbox"/>
Federal Oil Spill	Per Unit	\$0.02	<input type="checkbox"/>
Federal Tax Avgas	Per Unit	\$0.25	<input type="checkbox"/>
Goods & Services Tax	Percentage	5.2%	<input checked="" type="checkbox"/>
Passenger Tax	Per Unit	\$0.25	<input checked="" type="checkbox"/>
Provincial Fuel Tax	Per Unit	\$0.025	<input checked="" type="checkbox"/>
Provincial Sales Tax	Per Unit	\$0.25	<input checked="" type="checkbox"/>
Sales Tax	Percentage	7.625%	<input type="checkbox"/>
State Excise Tax	Per Unit	\$0.02	<input type="checkbox"/>
State Tax	Percentage	9.2%	<input type="checkbox"/>
Turnover Tax	Percentage	5.5%	<input checked="" type="checkbox"/>
VAT	Percentage	6%	<input checked="" type="checkbox"/>

Select (all on page) / Deselect (all on page) / Clear All

6 Selected

Displaying records 1 - 12 of 12

Save

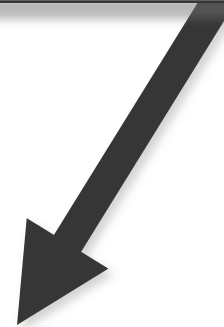
Select all taxes that should be applied to this product.

To apply all taxes to the product, select "Select" or to remove all taxes from the product, select "Deselect". Once all necessary taxes are checked, select "Save".

Save Edits



Once all edits have been made, select “Save” located at bottom of page.



Delete Product

Save

Edit or Delete Products



Ground Services

Product	Unit of Measure	Cost	Markup	Base Price	Tax	Total Price	DLA Contract	
Air Stairs	Each			\$100.00	\$34.32	\$134.32		Edit
Aviator Breathing Oxygen	Each	\$2.00	\$0.50	\$2.50	\$1.25313	\$3.75313		Edit
Car Rental	Each			\$50.00	\$8.875	\$58.875		Edit
Catering	Each							Edit
Charter	Each			\$3.00	\$1.026	\$4.026		Edit
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Defuel Service	Each			\$75.00	\$25.66875	\$100.66875		Edit
Deicing Type I	US Quart			\$2.00	\$0.505	\$2.505		Edit
Deicing Type IV	US Quart					\$5.00		Edit
Flight Instruction	Each							Edit
Ground Auxiliary Power	Each					\$23.885		Edit
Ground Handling	Each							Edit
Handling Charge	Each	\$80.00	\$40.00	\$120.00	\$20.565	\$140.565		Edit
Hangar Rental	Each			\$150.00	\$50.8125	\$200.8125		Edit
Intoplane	Each			\$100.00	\$34.05	\$134.05		Edit
Labor	Each							Edit
Landing Fee	Each							Edit
Maintenance	Each							Edit

Repeat the process to edit or delete additional products or choose other menu options.